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10 May 1962

MEMORANDUM FOR: Director of Training

SUBJECT

: Weekly Report No. 18

3 May - 9 May 1962

Assessment and Evaluation Staff

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## I. SIGNIFICANT ITEMS

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- is writing a memo to the Director of Security requesting that most of the debriefing information in the Powers file be made available to our staff. It is our intent to review this for our own training support and for what value it may have for other courses in the Office of Training.
- 2. In the fiscal year 1963 budget we have included a total of \$43,000.00 for the development of programmed learning materials. This includes:

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Testing of Observation and Description of Persons Course developed by	\$ 2,500.00
Development of phase two, Observation and Description of Persons	12,500.00
Completion of Intelligence Research Techniques Course	3,500.00
Programming Effective Writing Course Material	10,000.00
Miscellaneous such as Trade Crafts, OFC Material, etc.	15,000.00 \$43,500.00

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has informed us that he has had to scratch about \$25,000 of this from the FY 1963 budget. He is hopeful that some of the cut can be taken care of by obligating surplus funds from the FY 1962 budget. In the event FY 1962 funds are not available this would leave us with a budget of only \$15,000 for fiscal year 1963, which would be completely inadequate to continue to develop programmed learning materials. Since the American Institute for Research has personnel available at this time and has agreed to develop the above mentioned programs, it would be very much appreciated if DTR could give every consideration possible to supporting our complete budget request for FY 1963. (See Item # 7 for further information on contract proposals.) 25X1A

## II. OTHER ACTIVITIES

to them.

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that he anticipates a 3. We have been advised by fair amount of assessment and training work for us over the next few has been 1A6a months. He was advised that the completely booked up for the next few months and that we may be unable to arrange any scheduling at that site. has informed us that it may be possible to schedule some training provided that 4 furnishes us as soon as possible with the dates when the subjects and students will be available.

4. TSD/TA/BAB conducted a three day (half time) orientation course

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in an A&E classroom on the season assessment theory. It had been our understanding that this was a course for DDP case officers and offi25%tAgant it is true that six were present. However, seven representatives of their own staff -- five of them from their office. Four members of A&E attended intermittently, making aTA6a total staff of 11 instructors and observers and six students. However, the students did not appear to be overwhelmed and appeared to have gained a certain amount of knowledge and insight into the

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theory; they participated freely in the exercises which were presented 25X1C

Operations Course on the 25X1A 6. C/A&E addressed the subject of "Audience and Agent Motivation" on Friday, 4 May.

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7. Contract proposals in the field of programmed instruction, requested during the past two weeks, are beginning to arrive. Two of these concern projects being financed from the budgets of other offices: a \$5,000 proposal for developing prototype self-instructional materials for the training of ballistic missile analysts (OSI), and a \$10,000 proposal for try-out programming of course materials to teach document analysts to use the Intelligence Subject Code (OCR). Both are quite likely to be approved. The other two that have arrived concern the Observation and Description (Persons) program developed here in OTR. One of these (\$2,500) has to do with the field testing of what has already been prepared; the other (\$15,000) has to do with the development of the next major segment of the course. Two other OTR programming proposals have been requested and should arrive soon: one (\$3,500) has to do with supporting further programming of portions of the Intelligence Research Techniques Course; and the other (\$10,000) has to do with programming advanced phases of the Writing Workshop's who is preparing the proposals for **25X1**A5a1 courses. stands that the possibility of approving the OTR programming projects depends upon the availability of funds.

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Chief, Assessment and Evaluation Staff